

Ardee Community School

APPLICATION FORM for Admission into 1st Year 2022/2023 (Part 1)

**PLEASE NOTE: FALSE INFORMATION WILL
AUTOMATICALLY DISQUALIFY APPLICANT.
PLEASE FILL OUT DETAILS IN BLOCK CAPITALS**

**Closing date for receipt of application
form is Friday 22nd October 2021 at
5pm**



Data Protection

The personal data required from you on this admissions form (part 1) is required for the purposes of: -

- fulfilling our legal obligation to provide an education to students
- student enrolment and student registration
- allocation of teachers and resources to the school
- school administration
- to fulfil our other legal obligations
- to process appeals, resolve disputes and defend litigation etc.

1. You have the following statutory rights that can be exercised at any time:

- (a) Right to complain to supervisory authority.
- (b) Right of access.
- (c) Right to rectification.
- (d) Right to be forgotten.
- (e) Right to restrict processing.
- (f) Right to data portability.
- (g) Right to object and automated decision making/profiling.

For further information please see our school Data Protection Policy on our website [link]. Should you wish to discuss anything in regard to Data Protection, please contact the Principal

via the school office email: admissions@ardeecs.ie

**OFFICE RECEIPT DATE STAMP
AND TIME**

1. PERSONAL DETAILS

(required for stage 1 of application process)

Student Surname	
Student First Name	
Home Address	
	EIRCODE:
County	
Date of Birth	
Birth Cert Attached	Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(Please tick ✓ appropriate box)</i>
Birth Certificate Forename <i>(if different to above)</i>	
Birth Certificate Surname <i>(if different to above)</i>	
Mother's Maiden Name	

2. EDUCATIONAL DETAILS

(required for stage 1 of application process)

NAME OF PRIMARY SCHOOL (currently attending)	
ADDRESS OF PRIMARY SCHOOL (currently attending)	
I wish to apply for a place in the special autism class for my child.	Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(Please tick ✓ appropriate box)</i>

3. FAMILY DETAILS (REQUIRED FOR SCHOOL ENROLMENT AND PARENTAL CONTACT PURPOSES)

	Parent/Guardian 1	Parent/Guardian 2
Surname		
Name(s)		
Relationship to child (mother/father/other guardian) please provide details		
Phone Number		
Mobile Number for Messaging from School		

Please indicate ONE number to which text messages will be sent. Mobile Nr : _____
 Please make sure the School is aware of any change in your mobile number. This is essential for texting purposes.

Contact E-mail Address		
Postal Address (if different from above)		

CORRESPONDENCE SHOULD BE ADDRESSED TO	Mother <input type="checkbox"/> OR Father <input type="checkbox"/> OR Both parents/guardians <input type="checkbox"/>
State above Correspondence title i.e. Mr. & Mrs/Mrs/Mr + specify surname).	

Name(s) of PAST PUPILS (brother(s) and/or sisters) who attended this school and year of completion at the school.	_____ _____ _____
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Does the child have any Brothers/Sisters currently attending this school?	Name, Age, Class/Year
	Name, Age, Class/Year
	Name, Age, Class/Year

"I DECLARE THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT"

Signature: _____
 Parent/Guardian

Date: _____

PRINT NAME: _____

CHECKLIST - Have you enclosed:-
 ORIGINAL Birth Cert of student (for photocopying by our office).

Have you ticked the boxes and completed and signed all relevant sections.

If/when a letter of offer is issued, we will require further information with regard to your son/daughter (i.e. part 2 of the Admissions Application must be completed fully and returned to the school – this form will be enclosed with the letter of offer).