



**Pobalscoil Chillín, Áth Fheirdia**  
**Ardee Community School**  
**Ardee, Co. Louth**  
**Tel: (041) 6853554**  
**Email: [info@ardeecs.ie](mailto:info@ardeecs.ie)**

**Mary H. Jackson**  
**Principal**  
**Secretary, Board of Management**

Dear Parent/Guardian,

Our admission process for incoming first years is open from today **1<sup>st</sup> of October** and will close on **Friday October 28<sup>th</sup> at 5pm.**

Please find here the following relevant documentation for incoming first years 2023:

- **Annual Admissions Notice.**
- **The Ardee Community School Admissions Policy.**
- **The school's Code of Positive Behaviour.**
- **Link to the Admissions Form (Part 1) below.**

This form which will be submitted online. If you have any difficulty completing the form, please contact [admissions@ardeecs.ie](mailto:admissions@ardeecs.ie) or telephone the school at 0416853554. Places will **not** be offered on a first come first served basis so please be patient and we will get back to you as soon as possible during October.

The only documentation to accompany this form is a photo of the incoming students **birth certificate.** Any other documentation (psychological and other reports) is not to be submitted at this stage but will be required when an offer of a place is made to you and when you complete the **Admissions Form Part 2** in November.

- Important dates are as follows:

Saturday October 1<sup>st</sup>: **Admissions Open for incoming First Years 2023.**  
Friday October 28<sup>th</sup>: **Admissions close.**  
Friday November 12<sup>th</sup>: **Offers of places will be made by this date.**  
Friday December 2<sup>nd</sup>: **The Admission Form Part 2 must be completed and returned to the school.**  
Tuesday December 6<sup>th</sup> 7:30pm: **Information night for the Parents/Guardians of Incoming First Years.**  
January/February 2023: **Incoming First Year Subject Choice.**  
Friday March 3<sup>rd</sup> or Saturday March 4<sup>th</sup>: **Entrance Tests for Incoming First Years.**

Please do not hesitate to contact us should you require any further information or support by emailing [admissions@ardeecs.ie](mailto:admissions@ardeecs.ie) or telephoning 041 6853554.

Yours sincerely,

Mary H Jackson,

Principal and Secretary of the Board of Management.

1st October 2022.